

**Lord Tennyson Elementary School
PAC General Meeting
November 22nd, 2021
via Zoom**

Meeting called to order at 7:05

Meeting is being recorded on zoom

Meeting agenda approved by unanimous consent

Previous meeting minutes (October 18th, 2021) approved by unanimous consent

Principal's Report

- Thank you to everyone for your support of the school
- Huge thank you to PAC for fundraising work over the years and for helping make the playground happen
- Playground- should be complete in just over a week, wood chips will be put in and then rubberized surfacing to be installed over the summer
- Playground- will be inspected by VSB and will be opened up for school and community to use
- Continuing with split primary and intermediate recess until entire school grounds are available
- Remainder of construction project is still on schedule, concrete will be done by end of December, project will be essentially complete by end of December, field will still need to be seeded, long jump pit will be put in in spring
- Scoreboard has been ordered, photos of old school to be hung in new building
- Staffing- non enrolling staff, PE prep teacher Mme. Kristen French has started, Natasha Rodriguez (School Support Worker) is moving on to a new opportunity
- Book fair- Jaqueline Crummey is helping coordinate a French book fair, this will take place during the school day, one class at a time, students can browse books, fill out wish list and then order online, older students can pay in cash on days of event (Dec 1st and 2nd)
- Athletics- volleyball wrapping up, moving forward with league basketball in January, starting early this year with skills practice, will be looking for parent and staff volunteer coaches
- Teacher wish lists- PAC contributes to school equipment (approx \$15,000), teachers have identified what items would be most helpful (technology focus in past years, projectors etc.), this year- ipads, self regulation tools for K-3, planter boxes, bikes, instruments, art supplies, ipad cases, gym equipment

- Garden Committee- this group will be building a school garden with planter boxes on 11th side of school, what is allowed is fairly specific
- Flooding- a note from VSB about shortages was sent out to families, this is not likely to have any impact on construction timeline, fuel restrictions could affect field trips but upcoming field trips are within walking distance
- Mud area on school grounds- Barbara purchased covering for this area, this is on the way, eventually this will be limestone but area was made available to have extra outdoor space during construction, need to look at how to manage other muddy areas as school grounds open up, these areas will eventually be grass but need to think about what can be done in the meantime
- Staff parking lot- will be available for student use until field can be used (field can be used between 6-12 months after seeding)

Vice Principal's Report

- Quebec- VSB has confirmed that all interprovincial trips, including Quebec exchange, will be postponed until June 2022, currently looking into virtual Quebec, will need to apply to Experience Canada for this program, projects will take place in small groups
- Connaught Park- this has been made available as a solution to ongoing covid restrictions and construction at the school, currently there are 5 supervision aids to help with this, some days there is not a lot of interest from students, possibility to combine grades, can't send parent volunteer without VSB employee, looking into open gym for older grades for kids who want to play basketball or soccer inside, rotating between grades
- Our school size has an allotment of 3 supervision aides, District has provided us with an additional two (5 total)
- Looking into noon hour programs at Tennyson and programming at Kits community centre- grade 7 students can go use the gym, waiting for community centre youth worker to get back

Treasurer's Report

- Last month a parent asked to see the balance sheet, this doesn't give insight into what is going on in PAC spending because of the way things are set up in Quickbooks, it looks like we are sitting on a bunch of funds because of capital investment funds for future PACs (as past PACs had done for current playground)
- There is a separate e-transfer account to avoid extra fees
- Any funds leaving PAC account require 2 treasurers to sign off
- There is a separate casino account for the gaming grant, treasurer needs submit a report on how these funds were distributed

- Donation PAC account- this is kept separate and goes to VSB (school cash online, Kickstarter)
- As of end of October there is \$12,151 in Kickstarter donations
- \$20,831 current budget
- Cash position- \$153,000 approx, Munchalunch which is a fundraiser for Quebec is included in this, some funds are pre spent but have not yet left the account (playground install, scoreboard install, photo hanging) \$113,000 approx is already spoken for, need to look at how remainder can be allocated
- Considering what is appropriate cash flow balance
- Parent community- looking for feedback about what kind of financial info they are looking for, what will be most useful and how this can be clearly communicated
- Quebec futures funds are held separately (they have their own treasurer)

Key Updates

Playground-

- Thank you to- everyone for their contributions, thank you past PACs for their planning (funding started in 2013/2014), to Tara Snape and Katherine Hazen who have left the school, who helped with the design of the playground, Katherine Hazen and Leora Fenner who applied for grants to install rubberized surface
- Inspection to be completed, benches to be installed, temporary wood chips will be blown in, rubberized surface will be installed over the summer

Kickstart- ongoing donation campaign, tax deductible receipt is available

Quebec Update-

- 2021 has initiated wire of funds from their account (\$36,000), \$7500 is earmarked for Quebec futures, \$15,000 for grad 2022, 2020 had done the same for 2021 to help with fundraising that couldn't happen during covid, remainder to be used to outdoor classroom, PAC will vote in Jan/ Feb on how these funds will be allocated
- Quebec 2022 exchange trip will not be going forward, considering another trip they could take, Quebec 2022 will bring ideas forward to the PAC, looking at a local French education focussed trip, as long as there is some french aspect it should be ok, funds come from larger community so Quebec will need to get PAC approval to ensure funds are spent wisely
- Ideas for possible alternative trips- a few mini trips, bring outside vendors/entertainers to Quebec group, connect with Alliance Francaise, host a winter festival for entire school at same time as Carnival
- Quebec Futures- next meeting December or early January

Speakers- Nicola Doughty on Dec 8th, working on speaker line up for remainder of year

Halloween Howl- Boxes being stored offsite, email went out to ask that they be stored for another year, need to come up with longer term strategy/ rethinking of Howl event

Earthquake Bin- Bin is on VSB property on 10th, bin is in rough shape but contents are fine contents and have been audited, food and water could be replaced, new/more permanent bin arriving in January when parking lot is complete

Diversity and Inclusion

- MCLW- Multicultural Liaison workers are available, information shared in newsletter
- New land acknowledgement for committee meetings, in particular changing the word “acknowledge” to “remind”, to be revised frequently to ensure it stays meaningful
- Holidays in December- planning on sharing other celebrations that take place in December in newsletter

Class Parents- All class parents have been assigned, Holiday Hampers initiative at Mount Pleasant Elementary going forward, details TBA, Trish Mahoney managing Holiday Hampers and non- enrolling staff gifts

DPAC Rep-

Vote to have Trish Mahoney take on the role of DPAC representative for Tennyson passed by unanimous consent

Walk to School Grant- Tennyson received a small grant to organize a “Walk to School” event, provide treats and drinks, Barbara and volunteers to organize

Noon Hour Programs- Looking into starting programs up again, YMCA might have exclusive use of portable so it may not be available to use, school pays for these activities

Next meeting Jan 17th, 2022

Meeting adjourned at 8:46pm