

**Lord Tennyson Elementary School**  
**PAC General Meeting**  
**January 25, 2023**  
**via Zoom**

Meeting called to order at 7:03pm

Meeting is being recorded on zoom

**Previous meeting minutes (November 30th, 2022) approved by unanimous consent**

**Principal's Report**

- December 14th and 15th, two grade 1 classes went to the VSB to sing and decorate their tree
- Holiday concert was presented by divisions 11-14, L'équipe leadership presented on fall holidays, the choir performed
- Family support funds- \$40 per child, provincial government released funds to support families, these are to be used for food support, supplementary funds for field trips and extra curricular programs or fine arts, funds are given to school so they can supplement costs, at Tennyson these funds have been set aside to provide snacks for kids who have forgotten lunches, funds for hot lunches and for hosting 2 fine arts programs (dance and music)
- Broadway Line Art Project- The education branch of project offered to connect the school with the project by displaying student artwork on the construction hoarding walls, Tennyson's theme word is "kindness", no guarantee that all pictures will be used, permission form went home
- School growth plan- Tennyson is in the process of a new 3 year growth plan (more info on the website) with a focus on social emotional learning, funding for new materials and technology. They will be looking for parent input through an anonymous satisfaction survey which will be used to develop school programs.
- Grade 7 articulation night- info session on the transition from grade 7 to grade 8 including paperwork, applications, followed by parent info night
- Community schools coordinator met with grade 7 students and connected them with grade 10's from Kits high
- Camp Sasamat trip for grade 7 students will take place at the end of April, confirmation is pending approval by the teachers + booking a trip for September for next year's grade 7 (teachers are on board)

- Field trips are booked by individual classes, as programs are very popular, not all classes can get into field trips on the same day
- Some french immersion schools are doing overnight camps, Tennyson's decision not to do an overnight trip was made in consultation with the teachers, due to supervision required. Other field trips have been planned, teachers are deciding whether to do this last week of school or throughout June - TBC. TBA including Stand-up Paddle boarding
- Grad ceremony with lunch for families will be held on Monday June 26th followed by a dance for students, students will be involved in deciding the theme, decorations and whether they want to fundraise for a charity and/or legacy gift to the school, all to be confirmed, (parents have requested dates for planning). This school-based event will be planned with school admin and the grad committee
- Upcoming events- Saleema noon Jan 25, 26, thank you to PAC for sponsoring, Lunar New Year activities, Black History Month, Pink Shirt Day (Tennyson will have Pink Shirt Week to fit in many activities, including a graffiti wall, for students write messages)
- Basketball- 4 teams playing against other teams, working on skills, sportsmanship, accepting loss
  - Students have been trained to use the scoreboard
  - Grade 7 tournament TBD
- Grade 7 off grounds lunch privileges- this will happen on Fridays, waiting until basketball practice is over in 5 weeks, Diane to ask students and teachers about doing this on Wednesday or Thursday (Wednesday, Thursday are days that L'équipe leadership meets so those might not work)
- Grade 7 Grad
  - Grade 7 committee - parents would like information about the daytime, school based grad ceremony at the school. Info to go out in principals newsletter
  - DJ booked for Paris themed grad party on Tuesday June 27th, meeting with Diane to be arranged

### **PAC Exec to check bylaws about organizing and communicating off site activities**

- Grade 7 parents families requested more communication between admin and grade 7 and to allow time for planning and to have a teacher representative
- Should communication for grade 7 events and activities go through a committee or to all grade 7 parents? Need to streamline the communication process. Mme Martinson could send messages to all grade 7 families and in her newsletter.

### **Vice Principal's Report**

- Théâtre la Sixième will perform on May 31st, followed by 3 individual workshops per class
- Practicing assembly for Pink Shirt day and Black Excellence month, time TBD, in collaboration with SOGI group, Mme Simone's class will perform 2 songs
- Mme. Devon will organize a kindness card exchange and also send cards to a seniors home
- On January 5th, students participated in kindergarten info session
- February 3rd is pajama day, other events including twin/ triplet day, recycling competition TBD

### **Treasurer's Report**

- Spending request for quickbooks, potential CPA discounts
- PAC treasury has a very old computer, getting online quickbooks rather than replacing the computer would increase visibility and be a more modern solution
- January report, December was quiet with holidays
- \$1700 for Raz kids PAC
- \$350 spent on 2 speakers to date, cost for Saleema Noon is upcoming
- Of the \$80,425 annual budget, \$43,708 is unspent, still expecting lots of fees
- Call for volunteers, need new treasurers lined up to work with current treasurers, position requires a few hours a month, updating books, arranging payments, workload can be shared, need 2 people to process payments, this position is a way to be involved without having to make the big decisions

### **Funding Requests from Admin**

- These are for the 2022/2023 school year
- Raz Kids (\$1700) and classroom fund (\$5750) have already been paid, these are part of the regular budget and should be outside the new funding request.
- Amounts are under budgeted amounts, total of \$18,945 [\$17,245] worth of new spending requests from staff out of \$25,900 budget line items

## Funding requests from Admin

Item/Service	Quantity	Approx. costing	Ages	Use	PAC Budget Item	Budgeted Amount
1. Raz Kids Licences (Individualized reading practice – French)	10 licences	\$1,700.00 (Canadian funds)	Gr. 1-3	Supplement classroom programs, available for families to use	On line Learning (je lis ...)	\$2,300
2. Fine Arts Performances – through “Arts Starts”		Total: \$4800.00	k-7		Arts Programming - multiple activities	\$12,000
3. Stationary bikes + 4. playground equipment		Total: \$6500	K-7		School Equipment - Indoor/Outdoor	\$7,000
5. Supplementary sports programs		Total: \$5945	k-7		Sports Programming - multiple activities	\$6,900
6. Classroom Fund	17 classes, 3 Resource teachers, 2 prep teachers	\$250.00 per classroom teacher (pro-rated for part time) Plus a set amount for Resource, Prep and Library staff TOTAL: \$5500	K-7	to supplement curricular materials for use with/for students	Teacher Funds	\$5,750

### Funding requests from admin approved by majority vote with no objections

- A few of the stationary bikes need their pedals repaired, M. Carrier has a kit to fix them and has been maintaining the bikes
- Looking at different company for bikes that are more sturdy, we have 2 different brands of bikes at the school

### Volunteers Needed

- Treasurer
- Co- secretary
- Munchalunch/ hot lunch
- E blast
- Suggestion to host a coffee morning for volunteers, “job fair”, flyers with info, advertise by hours required, put out lost and found, write ups for positions

### Events Survey

- 28 responses so far
- 10 people have volunteered to help
- Welcome back BBQ, Howl, Spring Fling, Winter Fest, whole community events, sports day concession were the most popular
- New events- summer party, book and toy swap, parent and child movie night, dance, shore clean up, survey will be in PAC corner, QR code

## **Pink Shirt Day**

Shirts for sale on now Munchalunch

## **Hot Lunches**

- New session is up and running
- Need volunteer
- If you don't get a reminder email pack lunch
- One week notice needed to cancel lunches due to field trips, email hot lunch coordinator if you get fieldtrip notices

## **DPAC**

- Jan 26 DPAC general meeting, presentation on inclusive education
- DPAC working groups looking for members, these groups shadow VSB and advise DPAC
- New health and safety group, working with VSB to try and improve ventilation in schools, looking for people to continue the work that started with covid and look at the ongoing need due to forest fires etc.

## **Non Enrolling Staff Gifts**

- Raised \$1711, total spend was \$1701 [following the meeting it was determined that the total was \$1721 and that there was a \$10 discrepancy in this amount. This was from a \$100 e-transfer from division 10, including \$90 for the Mt. Pleasant holiday hampers. Mt. Pleasant will receive grocery gift cards for the \$90 and the \$10 for non-enrolling staff gifts will be added to the end of year gift funds]
- Cookies and cash for general staff, kids made cards, other staff received cookies, wine, flowers, cash
- Summary to be sent to class parents, extra funds will be rolled over to end of year gifts

## **Communications**

- E blasts are back
- Suggestions to add key dates in the body of the Diane's newsletter so that parents can search email
- Website updates and edits to begin

**Next Meetings**

Executive meeting Wednesday February 15, 7pm

General meeting, Wednesday February 22, 7pm

April meeting will be in person in the library with zoom option available

After spring break Wednesday does not work for Diane, switching to Monday starting in April

**Meeting adjourned at 8:36pm**

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