

Lord Tennyson Elementary School
PAC Executive Meeting
April 13th, 2023
via Zoom

Meeting called to order at 7:04pm

Attendees: Julia Lemieux, Lisa Seriosa, Peter Bayliss, Orla Sturgess, Tai Scott, Lisa Yates, Sunita Sinha, Trish Mahoney

Meeting agenda approved by unanimous consent

January and February executive minutes (January 18th, 2023, February 15th, 2023) approved by Tai Scott, seconded by Orla Sturgess

Quebec Futures and Fundraising

- Need a committee to decide what will happen to these funds and whether Quebec trips will go forward in the future
- Quebec fundraising encourages grade 6 and 7 parents to participate and allows school to have activities (i.e hot lunch)
- Some parents didn't want to fundraise for the Quebec trip specifically
- VSB won't allow overnight trips unless there is 24 hr supervision
- Quebec Futures meeting needs to be outside of PAC meeting to allow for a wider discussion about senior trips and fundraising
- What does fundraising look like at Tennyson? Will different committees remain separate or fundraise for one lump sum?
- Plan for grade 6 and 7's go to Sasamat in September, discussion on how will this be funded TBD at upcoming General meeting
- Reach out to current Quebec Futures Committee and mention that a call for volunteers and chair for the committee will be made
- What activities are older students interested in? Will these happen outside of the school?

Volunteering

- Need more volunteers for programs (noon hour, hot lunch), it's always the same people volunteering, ask school community, have senior student parents take on more responsibility
- Assigning grades to to events (i.e grade 4 does Spring Fling)

- Suggestion for PAC meetings have specific themes (i.e Quebec or fundraising) and be more focussed so people can attend the meetings they are interested in

Draft Budget

- Discussion on when this should be done (May/ June vs September)
- If you do it in September there is concern that this might not get approved, staff collaborate with PAC on budget but information from them comes at random times, if budget is done in September this will take time to approve and funds will not be available
- Budget pre-covid was the same every year, now that we have surplus we are having to discuss how this will be spent
- Concern that if the budget is done in June then it might not fit the needs in September but if categories are left vague it can fit a large number of scenarios, you can always vote for a new budget part way through the year
- Looking for volunteers for budget committee

Treasurer's Report

- Accounts have been updated and monthly bank statements and trial balances have been uploaded to the shared folders
- Quickbooks online has been set up, QB support to migrate the files online April 21st has been scheduled
- PST rebate can span 4 years, currently in progress will be submitted at the end of this school year, this covers the 3 years Maria and Brenna were treasurers
- It's time to submit the casino grant request for next year soon (June deadline), this will be started in the next few weeks
- Question from Brenna: Have we heard anything back from the signatories on the Quebec 2017 account? It would be nice to close the loop on that account.
- Ask Diane to promote Tennyson scholarship program Van Tech, Churchill, Kits High

Other Items

- Teachers' request for technology- need to know what the ask is for this, do we want to buy suite of laptops or lease them, once that is decided need to decide on cart
- Lunch program- Possibility to have Elemeno come to talk to parents about their meals, bento box style foods that gets delivered to the school \$10 per box, need

to consider the logistics of this (varied lunch schedule for students, students eating in classrooms, waste management etc.) and the cost

DPAC

- Next General Meeting is April 27th
- Call for nominations gets voted on at June meeting

Spring Fling

- \$400 Food truck and then people buy their food (from Meet to Eat food truck)
- Disco, bake sale, games, rock painting
- \$600 for DJ
- Are there funds from PAC in case not enough is made back from bake sale?
- Would like to offer staff a voucher to pay for their meal, which line item can this come from? (If spending outside of the line item a vote needs to happen at the General meeting)

Grade 7 Events and Activities

- Request to spend Quebec 2023 money on camp Sasamat, estimate \$6500
- Requesting Quebec funds for a school sponsored grad event, estimate is \$7750 but requesting up to \$9000 of the previous funds raised to cover any extra costs
- Ropes course, PNE, French snack for movie day, Beach Day, total \$8,058 for these school sponsored activities
- Total \$23,258 for all above
- Night time grad Paris en Été at Kits House, requesting up to \$2275 for this, as this is not a school sponsored event, can PAC use fundraised funds for this?
- There is approximately \$42,000 in Quebec 2023 account
- Motion on redirecting funds from Quebec to these events to be put forward at General meeting
- Provide background info about fundraising, give information on what would have been involved in Quebec, plan for what next grade 7's will do, redirect Quebec fundraising for alternate grade 7 events
- PAC list is an opt-in list and was not provided by the school admin, Can school clarify what the boundaries are around how this can be used? Does a disclaimer need to go out about opting into this list?
- Start talking about next year's grade 7's activities with current grade 6, will we fundraise for this or use current funds?

Questions for Diane

- Community garden
- Volleyball nets
- Framed pictures of the old school still in storage
- Field update
- Cost of leasing laptops and logistics for paying for this

PAC Job Fair

- Not a huge turnout, someone volunteered for the secretary role, plan to host a similar event 2 more times before the end of the year

Next Exec Meeting- Will be in person with a smaller group, more focussed, during the school day

General Next Meeting- Monday April 17th 7pm in person only, babysitting \$16/hr, (minimum wage) activity will be provided (General meetings will now be on Monday)

Meeting Adjourned at 9:10pm