

**Lord Tennyson Elementary School
PAC General Meeting
January 18th, 2021
via Zoom**

Meeting called to order at 7:02pm

Meeting is being recorded on zoom

Approval of Agenda

Meeting agenda approved by unanimous consent

Previous Minutes Approval

Previous minutes (Nov 16th, 2020) approved by unanimous consent

**Kitsilano Neighbourhood House Presentation- Covid Protocols for 3rd Floor
Childcare- Diane Peters**

- Most kids are there full time now following gradual entry
- 5 childcare programs, infant, toddler, full time ages 3-5, part time ages 3-5, before and after school care, 90 children total
- Kits House is familiar with Covid protocols and requirements, ran essential worker program early in pandemic, worked with Doug to ensure risks are limited
- Families using 2 entrances- main entrance on Maple for access to elevator or south stairwell off of 11th
- Families have been instructed not to be on school grounds or playground- Tennyson staff have been redirecting families if on school grounds
- Health screenings completed for all children and families
- Pick up times do not overlap with elementary drop off and pick up (not between 8:40-9:10am and 2:40-3:10pm)
- Camps will be held at Kits House location, spring break camp will not run this year due to spacing restrictions, summer camp will be available

Principal's Report

- Process of identifying deficiencies is ongoing, this can last for a year
- Common areas are being enjoyed by students
- Outdoor spaces- picnic tables have been delivered (new things to come as demolition continues)

- Primary and intermediate recess and lunch breaks are staggered, Connaught Park used weather permitting, access to big playground continues until mid Feb
- Old building is being taken apart from inside out, 4 months to complete
- Millwork, bulletins boards to be added in new school
- “Climbing wall” (bricks sticking out from building as design element, students thought this was for climbing) being addressed, remedy to shave down bricks after a certain height, work scheduled to start this weekend/ over pro d day
- TOSS is now open with temporary permit, delay for opening due to smoke detectors not being installed, to be installed on Tuesday Jan 22
- YMCA using gym while portables are being finished, materials are moveable and do not interfere with gym use
- Covid safety plan status quo, all classrooms and common spaces have sinks, entry and exit plan working well, review and teaching of protocols is ongoing
- Thank you to PAC for purchasing short throw projectors
- Library is using a mobile cart for students to access books, waiting on shelving to finish the library space
- Thank you to PAC for coffee gift cards for teacher appreciation
- Status quo enrollment for next year, a virtual info session for registration was held
- First lockdown drill in new space, determining what doors should be closed and locked, where blinds can be closed or are needed
- Fire drills, can’t have emergency assembly outside, meeting point will be outside of fence until the field is ready

Vice-Principal’s Report

- Div 4 (grades 5 / 6) was being taught by Mme.Kateryna, M. Yves Ma now teaching, they are working closely during transition
- L’équipe Leadership grade 7 are working on ways to celebrate the old school, will go into classrooms to discuss time capsule, prepared anti bullying, pink and black shirt days presentation for all classrooms, virtual assembly to be held
- Application for virtual Quebec submitted in December
- Resources have been provided to teachers by anti racism liaison
- Fencing around the school
 - Fence is low to meet grounds standards, school community is concerned that balls are getting kicked into street, kids are hanging over the fence, playing close to openings, going out onto sidewalks
 - Request for raised fences on 10th and Maple side

- Supervision staff to assist with retrieving balls and ensuring kids remain in playground area (grade 7 students are allowed to go outside of fence)
- Wooden playground structure only for grade 7 during lunch but other classes have access scheduled throughout the day

Treasurer's Report

- Playground purchased at end of December at 2020 pricing
- \$47,325 budget voted on at beginning of year
- \$15,000 spent to date- mainly spent on teacher funds \$11,500 for resources, equipment
- Other spending, staff appreciation, balls, pump for outdoor space during transition
- Covid support, Je Lis, Kids A to Z for at home learning
- \$250 spent on community initiatives, greening, grounds
- Approved budget \$32,500 remaining

Parking

- Map shown
- Working with VSB and city on traffic plan
- New plan has been approved by city, waiting on signage department
- Crosswalks are coming at 10th and Maple
- Bus Zone on 10th in front of school
- Along 10th on school side will become no stopping zone to allow for bike lane accessibility (currently no parking zone, can stop to drop off and pick up only)
- 10th at Cypress, will remain 2 hr parking
- 11th and on Maple, PUDO 3 to 5 mins during school hours
- Preferred traffic flow shown on map, west on 11th, north on Maple
- Policy/communication around 3-5 min stop in no stopping zones for PUDO, PAC to communicate not to stop in crosswalks or intersections
- Parents encouraged to call 311 to speed up process of getting parking signage installed
- Interest in organizing a traffic and Parking committee

Move

- Thank you to parents for storing Howl supplies
- Thank you to everyone for contributing to staff gifts and holiday hampers (14 hampers)

Water Fountains/Bottle Refill Stations

- New bottle refill stations
- Please talk to kids at home about how to safely use these and remind not to put their head into fill station
- Water bottles and cups available in office

Lost and Found

- Spread the word about Lost and Found website, new items to be added, old items are still at school
- Reminder to please label items coming to school
- Email address for lost and found lostandfound@lordtennyson.ca

Kickstart

- Goal is \$10,850, current balance at end of Dec was \$10,319.15 (reduced amount this year), thank you to all who donated

Quebec 2021- 2022

- No updates for 2022
- Quebec Futures committee still in need of new members

Events

- Nothing scheduled so far, please get in touch if you are interested in organizing something

Parent Speakers

- Next speaker on Wednesday Jan 20th, Royal Bank presentation on financial planning for your child's future
- Monday March 1st, Nicola Doughty to talk about conflict, relationships, will address issues on school grounds re: space restrictions, school community asked to answer questions so Nicola can make presentation specific to Tennyson
- March/ April Olympian speaker
- June 1st Saleema Noon parent presentation, student presentations June 2nd and 3rd
- Technology presentation by Shimi Kang with other schools, TBD
- Indigenous Culture and Safety Training by Sk'elep Reconciliation, TBD
- Registered Holistic Nutritionist, suggested presentation

Outdoor Play Space

- Playground was paid for end of December, scheduled to be installed at end of school year, thank you to everyone who helped choose colours
- PAC to put together survey with playground items to be added (need to wait for possession of entire site)
- See blog on Tennyson PAC website for playground updates
- Old picnic tables and tent brought from other site
- PAC looking into other covered spaces for outdoor play areas

Diversity and Inclusion Committee

- New committee to be formed
- One of committee's goals is to determine how to include parents/caregivers who are English language learners, make accessible to all school community
- Includes work on anti racism and anti bullying
- PIE will participate in this committee

DPAC

- Focus on VSB supporting Long Range Facilities Plan, how schools are planned moving forward
- Parents and students are not currently reflected in plan for new school
- Ishi (Tennyson DPAC rep) to join Anti Racism working group, resources to be shared with Tennyson

Budget

- Slides are included for reference- first slide shows budget items that are unchanged, slides that follow show budget reconfiguration
- Budget was voted on and approved in June, revised in September to have more income and to allow a flexible budget for covid support and new school needs
- Budget is being reviewed again because this is not typical year, now that we are in new school new needs are coming up
- Budget for typical year is \$38,000, this year September budget was \$47,325 (breakdown of what has been funded on Tennyson webpage)

- **Additional Funds**

- \$10,000 carry over from last year and funds from cancelled Quebec 2020

- \$28,000 (approx) from Quebec 2020 added to budget (\$12,000 (approx) to be used for Quebec 2020 legacy project with plaque acknowledging where funds came from)
 - BC Gaming grant, estimate \$20 per student
 - \$12,000 (approx) added to income from interest from term deposit for playground money and Kickstarter fundraising
- \$3000 budgeted for accessibility and inclusion to be used to buy stationary bikes, \$2000 to be added to this
- \$4000 for arts or science (this year this funds arts, alternate years science), Mme. Kateryna secured grant for french African dance workshop, over 2 days to split up by cohort
- **Community initiatives**
 - Grade 12 scholarship available to any Tennyson alumni who graduate from grade 12
 - Photos of old school taken by Tennyson parent, PAC would like to print these for new school
 - Funds set aside for Spring Fling or Fun Athon
- **Covid support**
 - Je Lis Je Lis, Kids A to Z
 - \$300 added for time capsule boxes
- **Presentation Speakers**
 - Remaining budget to be spent on expanding anti racism workshop
 - Question on how to get more participants,
 - Information from talk with Lisa Gunderson will be shared, plan for school
- **School Equipment**
 - \$10,000 budgeted for school equipment, equipment ask from the school was approximately \$32,000
 - Doug has gotten things funded by VSB that PAC anticipated paying for (furniture, carpets, 30 ipads, 30 laptops, 7 laptops with accessibility feature, volleyball nets, Apple TV for projectors)
 - School wants 3 additional sets of 30 ipads eventually, potential to buy one new each year as one becomes obsolete

- Ipad cart (slots for each ipad with chargers access to plug into wall)
- Document readers available for each teacher if they want them
- Scoreboard (legacy fund paying for this, with recognition plaque, leaves remaining balance from Quebec 2020)
- Question: Will scoreboard be branded with Tennyson name and can this be changed in future?)
- There will be a survey for longer range spending (outdoor play spaces, covered outdoor areas, long jump pit)

- **Staff Appreciation**
 - Add \$500 to do another appreciation item

- **Teacher Funds**
 - Amount given to teachers for supplies doubled, want to give school additional funds for teachers to use for classroom needs
 - Discretionary fund, could be used for teacher requests, teachers will need to come to PAC and get approval from Doug
 - Budget to be posted on website, to be approved at Feb Meeting

Volunteer Opportunities

- Quebec Futures committee
- Park and playground visit volunteers
- Please call 311 for parking issues, to request parking signage

Meeting adjourned at 9:02 pm

Next PAC meeting Monday February 22nd 7:00pm

PUDO MAP



January 2021– PAC General Meeting: BUDGET

		2020-2021 Approved budget		Proposed Funding	Variance
Income					
	Carry forward from FY20	10,000.00		10,000.00	
	Use of returned Quebec 2020 funds	28,645.00		28,645.00	
	BC Gaming Commission Grant	8,680.00	***	8,520.00	
		47,325.00		47,165.00	
Additional Income					
	Quebec 2020 legacy fund (scoreboard)			12,623.51	
	Interest income from palyground term deposit			2,968.73	
	Fundraising Revenue			10,410.69	
				26,002.93	
	Net income	47,325.00		73,167.93	
	Quebec 2020 returned funds (total)	41,268.51			
	Use toward 2020-2021 budget	28,645.00			
	Quebec Legacy Fund	12,623.51			
	Fundraising target for new school costs	10,850.00	****		
***	Based on 434 studends x\$20 grant per student				
****	Based on \$25 per student				

January 2021– PAC General Meeting: BUDGET

	2020-2021 Approved budget	Proposed Funding	Variance
Expenses			
2021 graduation (in lieu of fundraising)			
2021 graduation, paid forward from Quebec 2020		1,500.00	
TOTAL	1,500.00	1,500.00	0.00
Graduation			
Typical amount given for grad each year from PAC		500.00	
TOTAL	500.00	500.00	0.00
Administrative/ Supplies			
TOTAL	250.00	250.00	0.00
Bursaries			
Potential surplus		300.00	
TOTAL	300.00	300.00	0.00
Gifts			
Potential surplus (typically given to speakers)		200.00	
TOTAL	200.00	200.00	0.00
Memberships BCCPAC			
TOTAL	75.00	75.00	0.00
Peer Tutoring			
Potential surplus		200.00	
TOTAL	200.00	200.00	0.00
Sports - Athletic Teams			
Potential surplus		1,000.00	
TOTAL	1,000.00	1,000.00	0.00
Website Maintenance/ Emails/ Munchalunch fees			
TOTAL	700.00	700.00	0.00

January 2021– PAC General Meeting: BUDGET

		2020-2021 Approved budget	Proposed Funding	Variance
Accessibility & Inclusion				
	Stationary Bikes @ \$934.06		2,802.18	
	Assitional supports for diversity and inclusion		2,000.00	
	TOTAL	3,000.00	4,802.18	1,802.18

January 2021– PAC General Meeting: BUDGET

Art (& Science)

		2020-2021 Approved budget	Proposed Funding Variance	
Arts				
	African Dance Workshop		1,500.00	
	Art supplies - N/A for 2020/2021			
	TOTAL	4,000.00	1,500.00	-2,500.00

January 2021– PAC General Meeting: BUDGET

		2020-2021		
		Approved budget	Proposed Funding	Variance
Community Initiatives				
	Garden supplies - M. Carrier		241.98	
	Grade 12 Scholarship		250.00	
	Photo series of old Tennyson Building 6 prints x \$300 (65x280)		1,800.00	
	FUN-A-Thon		350.00	
	Spring Fling or other event?		350.00	
	TOTAL	1,600.00 *	2,991.98	1,391.98






January 2021– PAC General Meeting: BUDGET

		2020-2021		
		Approved budget	Proposed Funding	Variance
COVID support				
	Je Lis, Je Lis		1,295.57	
	Kids A-Z - <i>estimate</i>		1,700.00	
	Time capsules x 3 boxes + 3 locks		300.00	
	TOTAL	3,000.00	3,295.57	295.57


January 2021– PAC General Meeting: BUDGET

		2020-2021		
		Approved budget	Proposed Funding	Variance
Presentation - Speakers				
	Lisa Gunderson Nov 23		420	
	Lisa Gunderson action plan		175	
	Lisa Gunderson additional workshop - TBD			
	Financial Planning - no charge			
	Olympian Speaker - no charge			
	Saleema Noon PAC/Student Presentations		1600	
	Tech, COVID & Kids with Trafalgar - <i>estimate</i>		500	
	Indigenous Cultural Safety Training, put on by Sk'elep Reconciliation - <i>est</i>		500	
	childhood nutrition by a Registered Holistic Nutritionist - <i>estimate</i>		210	
	Nicola Doughty or other anti-bullying presentation / workshop		475	
	TOTAL	8,000.00	3,880.00	-4,120.00

January 2021– PAC General Meeting: BUDGET

		2020-2021		
		Approved budget	Proposed Funding	Variance
School Equipment				
	itunes cards, tent poles, air compressor, balls and frisbees, milk crates		907.81	
	ipads x 30 @ \$500 per		15,000.00	
	ipad cart for above		1,000.00	
	ipad cart for existing set of iphads		1,000.00	
	document readers (\$200 - \$700 per) - <i>estimate</i>		5,400.00	
	Volleyball Nets - to be paid for by VSB			
	Scoreboards - funds from Quebec2020		8,376.48	
	Plaque for gym equipment to say from Quebec 2020		200.00	
	PAC BBQ Cover		100.00	
	Items that we do not have costs or logistics for yet - longer range			
	Weather cover			
	outdoor play spaces			
	Long Jump Pit			
	TOTAL	10,000.00 **	31,984.29 	21,984.29

January 2021– PAC General Meeting: BUDGET

		2020-2021 Approved budget	Proposed Funding		Variance
Staff Appreciation					
	coffee cards @ \$10 each + printing		462.32		
	additional staff appreciation in Spring		500.00		
	TOTAL	500.00	962.32		462.32

January 2021– PAC General Meeting: BUDGET

		2020-2021 Approved budget	Proposed Funding	Variance
Teacher Funds				
	September funds		11,500.00	
	Additional Funds		3,200.00	
	TOTAL	11,500.00	14,700.00	3,200.00

January 2021– PAC General Meeting: BUDGET

		2020-2021		
		Approved budget	Proposed Funding	Variance
Discretionary Fund				
	To allow for additional teacher/school needs or roll over into next year		3,826.59	
	TOTAL	1,000.00	3,826.59	2,826.59

January 2021– PAC General Meeting: BUDGET

		2020-2021		Proposed Funding	
		Approved budget			Variance
BUDGET TOTAL		47,325.00		73,167.93	25,842.93
Income					
	Carry forward from FY20	10,000.00		10,000.00	
	Use of returned Quebec 2020 funds	28,645.00		28,645.00	
	BC Gaming Commission Grant	8,680.00	***	8,520.00	
		47,325.00		47,165.00	
Additional Income					
	Quebec 2020 legacy fund (scoreboard)			12,623.51	
	Interest income from palyground term deposit			2,968.73	
	Fundraising Revenue			10,410.69	
				26,002.93	
	Net income	0.00		0.00	