

Lord Tennyson Elementary School
PAC Executive Meeting
January 16th, 2023
via Zoom

Meeting called to order at 2:00pm

Attendees: Julia Lemieux, Lisa Seriosa, Peter Bayliss, Kateryna McNicol, Ashley Vaughan, Barbara Arenson, Janice Cheam, Sunita Sinha, Trish Mahoney, Orla Sturgess, Tai Scott

Meeting agenda approved by unanimous consent

Previous meeting minutes (November 16th, 2022) approved by unanimous consent

Events Survey

- The most popular existing events are Howl, BBQ, Spring Fling, sports day concession, disco
- New event ideas- summer outdoor carnival, parent and child movie night
- Mme. Martinson would like to have more in school events (i.e pj day)
- What is PAC's role for events school led events

Vice Principal's Update

- Assembly coming up in collaboration with SOGI group
- Student survey on events- Howl, DJ dance, dance party only, spring fling after school were most requested
- PJ day is on Feb 3
- Other ideas include twin and triplet days, crazy hair day, recycling competition day, poisson d'Avril
- Grade 7s are volunteering with younger students

Pink Shirt Day

- **Pink Tenny T-shirts-** We have a limited number of shirts remaining from last year, these will be sold on Munchalunch, if there is interest more shirts can be ordered

- **Tenny T Shirt Exchange** - Clean, pink Tenny Ts can be placed in the box under the lost and found table in the front lobby of the school. Tennyson students and families are welcome to help themselves to the shirts in the box.
- Diane will organize a graffiti wall where students can add their messages for Pink Shirt Day

Spirit Wear- mock ups to be sent to Exec and then to school community for voting

Speakers

- Saleema Noon can possibly take place in the extra classroom instead of the gym or in the library if the librarian can do her prep elsewhere, PAC to help set up
- PAC asking for the presentation schedule a week ahead of Saleema's presentation
- Send out e blast with attachments for Saleema Noon with a smaller call out in the newsletter
- Understanding Stress speaker-October 20th, \$200
- Nutritionist- Dec 4, \$150, was not well received, did not bring her back for parent session
- Looking to bring in players from national field hockey team, looking for dates

Noon Hour Programs

- Chess instructor has reserved some days for Tennyson, need to confirm with Mme. Martinson

Hot lunches

- There are enough volunteers until spring break
- Ordering for next term is open and will not be a fundraiser
- Need to decide if it will be a fundraiser from April 13th on

Grade 7 trips

- Teachers are on board with day camp to Sasamat trip but need to find a day in June that works for all grade 7 students

2024 Grade 6

- Request to set a time for a conversation with grade 6 parents to start planning for next year and give them more information
- Hope to hear back from VSB about overnight trips
- Quebec- needs to be approved by VSB first before discussing with parents, teaching team also has to approve, this is considered a high risk trip
- Questions about overnight trips- looking for VSB to communicate their policies to all schools, is this an insurance issue? PAC looking for clarity on how to communicate with parents and whether we will be able to continue to maintain and use our own parent communication list

Grade 7 Quebec funds

- Grade 7 parents are looking into a grad party at Kits house (venue, DJ, food, yearbooks), they would like to use unspent Quebec funds for this, approx \$2000, as they did not go on the trip
- There have been extra funds due to remaining amounts from unspent money due to Covid, the school community should be made aware that this extra money will not always be available
- Last year Quebec group fundraised because they were not aware that Quebec was not going forward
- There is \$150 in PAC budget for grad and leaving ceremony, ceremony for the kids at school is standard, should be funded as usual [following the meeting this amount was confirmed to be \$500 and not \$150]
- **To be discussed at the General PAC meeting**

Treasurer's Report

- Latest balances are posted
- The bank balance has dropped from \$149,000 to \$100,000 due to the anticipated withdrawal of hot lunch money that was earmarked for 2023 to pay vendors and to purchase ipads
- Hot lunch and treasurer roles need to work together
- Quebec futures is a separate account, approx \$80,000
- Accountants have been using an old laptop and want to switch to quickbooks, 3 licenses cost \$500 or so per year, this would allow info to be more easily accessed at PAC meetings as multiple users will have accounts

PAC Exec will put forward to Brenna to spend the extra for the 3 licenses for Quickbooks

Communications/Social Media/Website

- Social media accounts are not being used, suggestion to stop using these
- Keep going with PAC corner but also use our own email to highlight items such as hot lunches
- Website- Randi West is currently managing email forwarding and, need to update email forwarding, looking at having 2 people who can access the PAC email and website [following the meeting it was clarified that Randi West manages the email forwarding and passwords, Christie Case does the website updates]
- PAC Website- Trim down web content, some of the info can be found on the VSB website, make PAC bylaws accessible, update to a responsive format, Julia and Orla to work on this

Weather cover- VSB didn't approve, this would need to be installed and maintained by them, more info from Diane to come

DPAC Update

- Next DPAC meeting is Thursday Jan 26th -Inclusive Education: Unlearning Ableism
- There are some DPAC working groups looking for interested participants (list to be shared at general meeting)

Volunteers

- Hot lunch (job description to be written)
- Treasurers
- E blast
- Class parents- needed for division 2 and division 12

Meeting Dates

- Doodle poll to be sent out to confirm which days work best
- Looking at how to streamline meetings, updates vs discussion, suggestion to have a living document that Exec can access and edit, then post on website

Next Exec Meeting- Wednesday February 15th 7pm

General Next Meeting- Wednesdays January 25th, February 22nd 7pm

April meeting and remaining meeting dates for the year TBD

Meeting Adjourned at 3:25 pm