

**Lord Tennyson Elementary School
PAC Executive Meeting
February 15, 2023
Via Zoom**

Attendees: Sunita Sinha, Peter Bayliss, Ashley Vaughan, Trisha Mahoney, Kateryna McNicol, Diana Martinson, Brenna Fraser, Lisa Seriosa, Barbara Arenson

Meeting called to order at 19:05

Agenda: [PAC EXEC Running List](#) is used as Agenda tonight.

Communication within PAC exec:

- **No slack:** discussion about advantages and disadvantages of slack vs google doc. There are no notifications, harder to find discussion points, document might get really long, no messages, not necessarily visible who has written something.
 - Sunita, Peter, Ashley and Orla are talking about it more. Perhaps a combination of both with clear rules what is going where would be the best solution. Or using a google folder with several docs, instead of just one google doc.
- For right now Use this doc:
https://docs.google.com/document/d/1sZGvwGAYXQSuhekGKw7jzrsY50hGDI3_Uu2g9MeSQKs/edit
- **Single email address:** idea came up that there is only 1 email address all parents would write to, and co-chairs and vice-co-chairs would either answer or forward to who has the information.
 - Perhaps parents can be educated better what is going to whom. Hotlunch email would have to be excluded. Tabled.
- We are staying with **smaller in-person meetings with the school admin.**

Approve OCT Exec Minutes:

- Peter Bayliss approved the October executive minutes and Sunita Sinha second it.

Approve method, timeline for posting and processing minutes:

- Was tabled.

Grade 7 committee taking on things discussed at last PAC:

- Grade 7 committee has formed and met with Diane and discussed Grade specific things. Together they will figure out a communication that it's coming off the General meeting time. Diane will send out a Grade 7 specific newsletter to Grade 7 parents only, with dates. Grade 6's can expect to get Grade 7 specific newsletter next year, when they are in Grade 7.
- Camp Sasamat is booked for this year and for next year.

Suggested dates for Spring Fling, Staff appreciation lunch, Volunteer appreciation tea:

- **Spring Fling:** Kateryna suggests a couple of dates, as soon as set, call out for volunteers.
- **Staff appreciation lunch:** can be done as a potluck, again. Diane is double checking. Looking for a date in late May.

- **Volunteer appreciation tea:** Admin/school takes the lead.

Diane:

- **Noonhour chess:** after Spring Break. If he brings in a second person he could take more students and perhaps two days. It is a minimum of 15 students but maybe more. Also looking into a Minecraft/coding after school program and Kits Neighbourhood House has reached out with an Art related lunch time Program.
- **Garden Program:** back and forth with Doug. Still waiting for quotes on school made vs district made planters. Doug is looking into it as well, in his new position.
- **Field** might get a reseed as early as March, weather permitting, fence will be fixed, is a sand field with gras patches right now.
- **Volleyball nets** no new information.
- **Sambali:** they are still figuring out their schedule, are from back east. If that is not working out looking into a similar local group.
- Same thing with **V'ni Dansi**.
- **Axe Capoeira** is booked for May 18.
- **Green Thumb Theatre** is booked for March 12.
- **Theatre de la Sixième** is booked for May 31.
- All programs are paid for after.
- **Stationary bikes:** crank mechanism is broken. Jean-Paul Carrier and Yves are looking into short cranks. And school is looking into different bikes.
- **Giant Connect Four/Basketball Set/Supplementary Balls** should come really fast as soon as they are ordered, depending on where it is ordered.
- **Gymnastics** for both primary and intermediate groups and not only primary kids because of equipment in the gym and prep time for intermediates which would be in the Gym.
- Two members of the **tech committee**, Mme Christine and Mme Renée, are coming to the PAC meeting to ask for gradually increasing the number of Mac laptops to get to a set for the upper intermediates. The existing PC's are not working well, are slow, and the hope is that with macs the kids can work more and better on projects at school, instead of at home.

Kateryna: is going to report about the assembly by l'equipe leadership and the club SOGI and a Grade 4 class.

Finance update:

- There is a google doc with a summary of all the important finance information for the Quebec accounts, starting with Quebec 2020 and including Quebec Futures Fund. Doc contains Signatories names and current balance. Most Quebec accounts are closed. It got started to get an overview of what is in the accounts and that the treasurers have more of an overview without burdening them.
- **Quebec 2017** still has an account with \$6.29 on it. Hard to get the former treasurers to close the account. Brenna had no success either, but we don't get the statements anymore. We're getting the documents to the one known treasurer, and formally document it in the meeting minutes PACs will to close this account.
- **Casino account:** money from the Casino grant has to be held in a separate account, can not be with the PAC money. In the process of changing the signatories over. One of the old signatories has to sign it off.

Funding request for cage for PAC BBQ propane gas storage:

- 2 propane gas tanks are still on the porch of James Howey, across from the school. To be able to store them on the balcony, close to the PAC BBQ, we need a lockable cage. Julia is looking into getting one. We will need money for that cage, something in between \$150 to \$500.

Funding request for fixing broken zipper of Tennyson banner:

- Zipper of the storage bag for the Tennyson banner is broken. Julia was looking into getting a new bag, but it seems to be very hard to find. Sunita is checking with a seamstress around the corner, how expensive it would be to get the zipper replaced. Trish lets Barbara know the name of a store which specializes in repairing things like that. Barbara will inquire how expensive it will be to get it fixed there.

Coffee morning with info about open PAC positions:

- Best way to find new people is to talk to someone you know and find a good fit directly. We're still doing a coffee morning and talking to the people seemingly interested about the open positions. Trish is sending out a doodle to choose a morning where a few executive members are available.

Meeting ended at 19:52